



SHAHEED BENAZIR BHUTTO UNIVERSITY

SHAHEED BENAZIRABAD



PROSPECTUS 2023

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MESSAGE OF QUAID - E - AZAM

**“WITH FAITH, DISCIPLINE AND SELFLESS
DEVOTION TO DUTY, THERE IS NOTHING WORTH
WHILE THAT YOU CANNOT ACHIEVE.”**

MUHAMMAD ALI JINNAH.



MESSAGE OF **SHAHEED MOHTARMA BENAZIR BHUTTO**

“LEADERSHIP IS THE COMMITMENT TO AN IDEA, TO A DREAM, AND TO A VISION OF WHAT IT CAN BE. MY DREAM IS FOR MY PEOPLE TO CEASE FIGHTING AND ALLOW OUR CHILDREN TO REACH THEIR FULL POTENTIAL REGARDLESS OF SEX, STATUS OR BELIEF.”

SHAHEED BENAZIR BHUTTO



“The seeking of knowledge (Education) is obligatory for every muslim”
(*Al Trimidhi, Hadith 74*)

MESSAGE OF VICE CHANCELLOR

My Dear Admission Candidate,

Shaheed Benazir Bhutto University is fully capable to make you proud on your choice and success in your career. Being the Vice Chancellor of the university, I will confidently say that Shaheed Benazir Bhutto University provides quality education at affordable price. It is a multidisciplinary university that offers a range of choices in terms of disciplines. Currently, SBBU comprises of 12 departments, three faculties and three campuses. We, at SBBU welcome you all with our qualified and dedicated faculty, young and energetic staff and highly motivated body of students with several societies which give you the strongest foundation to build a promising academic career. I feel pride to report that Shaheed Benazir Bhutto University, maintaining its standards of quality remained in ‘W’ category by Higher Education Commission of Pakistan for three consecutive years. Moreover, the university is fully equipped with modern state of the art facilities like labs, well stocked library, smart class rooms, video conferencing halls, and with a lush green pollution free environment conducive to study, ideal to explore new edges and perfect to generate innovations. Our vibrant on campus life provides an engaging and enthralling set of co-curricular activities like Expos, Food Festivals, Sports Galas, Declamation Contests, Staging of Dramas and much more. This is what that makes students experience at SBBU exciting, rewarding and unique. Besides this, the university ardently proffers plenty of opportunities and support mechanism for the students like career counseling, mentoring, academic and financial support via different scholarships. By offering all this, I assure that we are truly committed to produce top class entrepreneurs, innovators, leaders, discoverers, problem solvers and visionaries who can serve the nation and can exalt the status of our country globally. I take pride in sharing the fact that I have joined the university as a Vice Chancellor with a resolute mission to take this university to the new heights of academic excellence and I am pretty sanguine that with the help of different stakeholders like faculty, administration, provincial and federal governments, civil society and students, we all shall witness this university to be among the leading world class institution of Higher education and top-notch research. I warmly welcome you all to join us in this exciting and life changing journey at Shaheed Benazir Bhutto University. May Allah Bless all.

PROF. DR. AMANAT ALI JALBANI



INTRODUCTION

SHAHEED BENAZIR BHUTTO UNIVERSITY, SHAHEED BENAZIRABAD.

Shaheed Benazir Bhutto University: A Premier Institution of Learning, Teaching and Research Shaheed Benazir Bhutto University aims at promoting quality academic and professional programs covering all dimensions of education. The focus of the University is on the social, business and basic sciences. The university offers market-oriented programs and produce qualified and motivated professionals through quality education to accelerate the pace of socio-economic development. The university seeks to carry out academic research and provides a vibrant higher education setting in the field of Business, Social Sciences, Information Technology and Natural Sciences, required for Pakistan's economic, social cultural and scientific development. The university today comprises of 03 faculties and 10 departments. Departments are designed to produce qualified professionals to meet the market needs. They are playing key roles in Industry, Commerce, Business, Information Technology, Media, Education and Public Affairs in general. Besides the main campus, situated at Shaheed Benazirabad, there are two other campuses one in Sanghar and another in Naushahro Feroze. The Main Campus, besides formal teaching and learning process, serves as a prestigious and effective platform for international conferences, seminars, professional workshops and it is an ongoing and never ending process. SBBUSBA pays tribute to Shaheed Muhtarma Benazir Bhutto and all those who contributed in Department of Information Technology, Department of Media & Communication Studies, Department of Chemistry, Department of Molecular Biology and Genetics, Department of Business Administration, Department of Economics, Department of Statistics, Department of Education, Department of English and Department of Sindhi.



UNIVERSITY MOTO, VISION & MISSION

MOTO

KNOWLEDGE

COMMITMENT

LEADERSHIP

VISION

To be recognized as premier institution of learning, teaching and research of international distinction with a view of face global challenges

MISSION

Shaheed Benazir Bhutto University has been established with the objective of providing affordable quality education and development of manpower to accelerate the pace of socio-economic Development in the country. SBBU's mission also encompasses passion or changing the society by developing students into committed professionals and responsible academia

FACULTIES AND DEPARTMENTS

For course details please visit the department webpages. (links are given).

FACULTY OF SCIENCE AND TECHNOLOGY

- o Department of Information Technology <http://sbbusba.edu.pk/sbbu-main/it.html>
- o Department of Chemistry <http://sbbusba.edu.pk/sbbu-main/chemistry.html>
- o Department of Genetics <http://sbbusba.edu.pk/sbbu-main/genetics.html>
- o Department of Microbiology <http://sbbusba.edu.pk/sbbu-main/microbiology.html>

FACULTY OF SOCIAL SCIENCES

- o Department of Media & Communication Studies <http://sbbusba.edu.pk/sbbu-main/ms.html>
- o Department of Education <http://sbbusba.edu.pk/sbbu-main/education.html>
- o Department of English <http://sbbusba.edu.pk/sbbu-main/english.html>
- o Department of Sindhi <http://sbbusba.edu.pk/sbbu-main/sindhi.html>
- o Department of Art & Design <http://sbbusba.edu.pk/sbbu-main/fine-art.html>

FACULTY OF MANAGEMENT & BUSINESS ADMINISTRATION

- o Department of Business Administration <http://sbbusba.edu.pk/sbbu-main/bba.html>
- o Department of Statistics <http://sbbusba.edu.pk/sbbu-main/statistics.html>
- o Department of Economics <http://sbbusba.edu.pk/sbbu-main/economics.html>



To cater the educational needs of local area Students, regional campuses have been established to provide quality education at the door steps.

SHAHEED BENAZIR BHUTTO UNIVERSITY CAMPUSES

SANGHAR CAMPUS

Programs Offered

- BBA <https://www.sbbusba.edu.pk/sanghar-campus/bba.html>
- BS–Information Technology <https://www.sbbusba.edu.pk/sanghar-campus/it.html>
- BS–English <https://www.sbbusba.edu.pk/sanghar-campus/english.html>

NAUSHAHRO FEROZE CAMPUS

Programs Offered

- BBA <https://www.sbbusba.edu.pk/nf-campus/bba.html>
- BS–Information Technology <https://www.sbbusba.edu.pk/nf-campus/it.html>
- BS–English <https://www.sbbusba.edu.pk/nf-campus/english.html>

ELIGIBILITY CRITERIA**Bachelors:**

1. BBA, BS English, BS Media & Communication Studies, B.Ed(Hons), BS Chemistry, BS Statistics, BS Economics, BS Sindhi and BS Arts & Design.
 - a. H.Sc or equivalent.
 - b. Minimum marks 45% or above.
2. BS Genetics & Molecular Biology, BS Microbiology.
 - a. H.Sc or equivalent in Pre-Medical.
 - b. Minimum marks 45% or above.
3. BS Information Technology.
 - a. H.Sc Pre-Medical* or Pre-Engineering.
 - b. Minimum marks 45% or above.

* (need two maths subjects as pre-req)
4. BS Chemistry.
 - a. H.Sc Pre-Medical or Pre-Engineering.
 - b. Minimum marks 45% or above.

Masters:

1. MBA (2 years Program) 60 Credit Hours
 - a. Candidates having 16 years education from non-business background or professional degree like B.E, MBBS, BDS, B.Tech /Equivalent from any HEC recognised university with minimum 50% & above marks or 2.5 CGPA.
2. MBA (1.5 Years) 36 Credit Hours
 - a. Candidates having 16 Years relevant business education like BBA or equivalent with 50% marks or 2.5 CGPA from any HEC recognised university.
3. M.Phil Education
 - a. 16 years relevant in Education (Edu discipline), with minimum 2.5 CGPA or 60% & above and 50% GAT General Score.
4. M.Phil Chemistry
 - a. 16 years in Chemistry, with minimum 2.5 CGPA or 60% & above and 50% GAT General Score.

ADMISSION PROCEDURE & REGULATIONS

1. Candidates must possess domicile of Sindh province and PRC (Form-C) of their relevant district for admission. The candidates from other provinces applying for admission have to submit Nomination /NOC from Education & Literacy Department/Universities and Boards department Government of Sindh.
2. A maximum gap of three years is allowed between year of appearing in HSC-II examination for the first time and year of admission, ten (10) marks will be deducted from Intermediate for each gap year.
3. All the admissions shall be provisional until completion of all formalities and verification of record/degrees.
4. No change of department shall be allowed once the admission is taken/over.
5. University has very limited transport facilities. The University authorities may arrange outsource limited transport facility for the students but there is no binding to provide the transport.
6. No Student shall be re-admitted without the prior permission of the Competent Authority, incase his/her admission is cancelled due to any reason.
7. Candidates who passed their HSC from other than Sindh province, Balouchistan, Khyber Pakhtoon khwa, Punjab / Gilgit Baltistan etc. have to get Eligibility Certificate from this university for admission.
8. Admission policies may be changed time to time, depending upon the HEC guidelines and academic council decisions.



ADMISSION PROCEDURE & REGULATIONS

I. APPLICATION FORMS:

Application shall be invited on prescribed proforma by the in-charge admission department through advertisement in the prominent regional and national Newspapers as well the website of the University.

II. PRE- ADMISSION TEST:

Eligible candidates of all the disciplines shall appear in the computer based pre-admission test to qualify for the admission.

III. TEST STRUCTURE (for BS Program):

A one hour MCQ Computer based test will be conducted in the following subjects.

- General Mathematics
- General Knowledge / Current Affairs / General Science.
- English

The merit list of each candidate for each discipline will be prepared by calculating the overall merit, based on the marks obtained in entry test & intermediate. The weightage will be as: Entry Test (80%) + Intermediate (20%). The overall merit will be determined through CPN.

Test Structure for (for MBA & M.Phil).

- English
- General Knowledge
- Mathematics
- Subject Knowledge

ADMISSION PROCEDURE & REGULATIONS

IV. INTERVIEW:

After the receipt of the result of the Pre-admission test a comprehensive preliminary merit list is prepared. The eligible candidates will be called for interview (required for all programs preferably for Masters program) before the admission committee. The candidates are also required to bring their original certificates for verification, the following original certificates, shall be retained by the university authority, temporarily till confirmed/verified by the relevant Board/University.

- i. Original Graduation/Masters, Last Qualification Certificate / Marksheet for BS Bridge / MBA and M.Phil Programs.
- ii. Marksheet of SSC (Matriculation)
- iii. Marksheet of HSC (Intermediate) (Original Marksheet for BS Program)
- iv. Domicile of Candidate/guardian
- v. PRC and C Form of candidate
- vi. CNIC / B Form

If candidate does not appear in the interview on the given date and time, he/she will not be considered for admission and his/her name will be removed from the merit list.

V. STUDENT ID CARD:

- a. Each student admitted to a Four-years or Post Graduate program shall obtain identity card after submitting the prescribed form along with payment of challan.
- b. If identity card is lost or destroyed, a duplicate copy must be obtained immediately at the payment of Rs.500/-. By fulfilling the formalities if any. (2nd Card issued will be stamped as duplicate).
- c. Student ID card will be issued annually with fee.



ADMISSION PROCEDURE & REGULATIONS

VI. ADMISSION PROCESS:

1. Admissions are to be made by the University according to the approved regulations of the University on merit.
2. The candidate who applies for the admission on the basis of fake certificates (detected before or after admission) shall be prosecuted under criminal law and their admission shall be cancelled. They shall also be debarred for admission to the period of three years for future admission in the University.
3. Following candidates shall not be considered for admission;
 - i) If candidate is already enrolled in this university/college in any regular program & wants to get fresh admission, he/she shall provide affidavit for the cancellation of current enrollement.
 - ii) Who is alreday admitted in any discipline/program offered by this university.
 - iii) If candidate has been rusticated/debarred or his/her admission is cancelled on any reason.
 - iv) If they have been convicted, involving moral turpitude or other allegations.
 - v) If candidate is not on merit and choice is not mentioned by candidate in online admission form.



FEES STRUCTURE

Study tour fee annually Rs.1000/-

Program	Admission Fee & other charges	Library Fee	Student ID Card Fee	Sports Fee (Annual)	Transport Fee per year	Mark sheet verification Fee	Enrollment Fees	Semester Fees	Total Fee
BBA	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 41000
BS (English)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (I.T)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 41000
BS (Chemistry)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Media Study)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Genetics)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
B.Ed (Hons) B.Ed.5th Semester	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Economics)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Statistics)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Sindhi)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Micro Biology)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000
BS (Art & Design)	Rs. 8000	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 15000	Rs. 38000

Program	Admission Fee & other charges	Library Fee	Student ID Card Fee	Sports Fee (Annual)	Transport Fee per year	Mark sheet verification Fee	Enrollment Fee	Semester Fees	Computer Lab Fees	Thesis Fees	Total Fee
M.Phil Education	Rs. 12500	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 30000	Rs. 1000	Rs. 5000	Rs. 66500
M.Phil Chemistry	Rs. 12500	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 30000	Rs. 1000	Rs. 5000	Rs. 66500
MBA 2 Years	Rs. 12500	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 30000	Rs. 1000	Rs. 5000	Rs. 66500
MBA 1.5 Years	Rs. 12500	Rs. 2000	Rs.500	Rs. 1000	Rs. 12000	Rs. 1500	Rs. 1000	Rs. 30000	Rs. 1000	Rs. 5000	Rs. 66500



CONDUCT AND DISCIPLINE OF STUDENTS

1. Discipline among the students of the University and those of affiliated colleges/ campuses shall be enforced & maintained by the authority, Registrar, Directors, HODs and relevant officers.
2. The Authority shall supervise and control the discipline through the following officers:
 - a. In the University Teaching Departments through the Chairman / Chairpersons / Head of the Teaching Departments, Deans and Registrar.
 - b. In the campus through the HOD's / Directors of the campus concerned and Registrar.
 - c. In Hostels through the Warden and Provost.
 - d. In colleges/post-graduate centers through the Principals concerned and Director Colleges.
3. If the following, among others, acts are committed related to in-discipline, action shall be taken against the student / student's by the officer mentioned under clauses:
 - a. Breach any rule of public morals, such as:
 - i. Use of indecent or uncivilized language.
 - ii. Use of immodest dress.
 - iii. Use of undesirable remarks or gestures,
 - iv. Disorderly behavior, such as shouting abusing, quarrelling, fighting & insolence,
 - v. Carrying, using or threatening by use of firearms and deadly weapons.

CONDUCT AND DISCIPLINE OF STUDENTS

- b. Defiance of authority.
 - c. False presentation or giving false information about anyone on social media or willful suppression of information, cheating or deceiving.
 - d. Visiting the place declared "Out of Bounds" / restricted.
 - e. Visiting, without pass, places which are not to be visited without a pass if any.
 - f. Inciting or staging a walkout, a strike or an unauthorized procession.
 - g. Shouting of slogans derogatory to the prestige of the University or the reputation of its officers or teachers.
 - h. Being found under the effect of an intoxicant.
 - i. Immorality.
 - j. Action defamatory of and derogatory to Islam, Pakistan or University.
 - k. Abetting use of unfair means at an Examination.
 - l. Indulging in activities prejudicial and detrimental to good order on the campus.
 - m. Unauthorized use of or damaging University's moveable or immovable property,
 - n. All such other activities, which the authority may consider as a breach of discipline.
4. Punishment or penalty for any of the offence mentioned in the above clauses shall be according to the gravity of the case and may be applied one or more offences of the following.
- a. A record in the Black Book maintained by the Student Advisor or any authorized officer.
 - b. Fine, which may amount to Rs. 5000/- or more:



CONDUCT AND DISCIPLINE OF STUDENTS

- c. Expulsion from the class, hostels for a specified period; Detention from Examination.
- d. Cancellation of Examination results or withdrawal of certificate granted
- e. Expulsion or rustication from the University.

5. To impose punishment or penalty shall be exercised by the officers to the extent given below:

- a) The officers (HOD's / Registrar / Deans / Directors / Principals) with the approval of authority may:
 - i. Fine a student up to Rs.5000/- or more for each single offence and deprive him /her of privileges and positions open to students.
 - ii. Detain a student from a University Examination.
 - iii. Cancel the admission of a student or refuse to admit a student without giving any reason.
- b) The Warden, students advisor or Provost with the approval of authority may:
 - i. Fine a student up to Rs. 2500/- for each single offence.
 - ii. Expel a student from the University Hostel/Campus for the maximum period of 15 days.
 - iii. Withhold good character certificate to a student.
 - iv. Make an adverse report to the Vice Chancellor regarding a candidate for admission.
 - v. The Students Advisor or any authorized officer shall maintain a character role of all students of the University.

CONDUCT AND DISCIPLINE OF STUDENTS

7. The certificate/degree/diploma and other documents of a student involved in case of breach of discipline may be withheld till the final disposal of the case.
9. The students can not transfer from it's sub campuses to main campus because of different merit criteria of each campus.
10. During the academic hours the student's card is mandatory and in any emergency girls students shall have to get gatepass from HoD concerned to leave the university.

ADMISSION FEE REFUND POLICY

%age of fee	Time line for semester system
Full 100% Tuition fee refund	Up to 7 th day of commencement of class
Full 50% Tuition fee refund	From 8 th to 30 th day of commencement of class
No Full 0% Tuition fee refund	From 31 th day of commencement of class



SEMESTER RULES AND REGULATIONS

Duration of Semester

The academic session is divided into two semesters. The first semester commences from January with the exams in May and the second semester is observed from August to December. The duration of each semester shall be 18 weeks; out of this period sixteen weeks shall be the actual teaching time. and two weeks for exam and assignments.

Duration of Bachelor (Undergraduate) Programs

The Graduate (Bachelor) programs, in Faculty of Science & Technology (FST), Faculty of Social Science (FSS) as well as Faculty of Management & Business Administration (FMBA) are of four years (8-Semester) duration after successful completion of Higher Secondary Certificate or equivalent examination.

Duration of Masters (Graduate) Programs

The duration of master degree programs offered after 4 years BS Bachelor degree program is minimum 02 years and maximum 04 years.

Course Weightage-Credit Hour

Each course carries certain credit hours assigned to it. One credit hour (CH) for a particular course is generally to be considered as 01 hour (one period) of teaching per week. The number of CH indicates weightage of the course compared to other courses and also reflects number of hours of teaching of that course per week. Thus a course of 3 CH would mean a total of $3 \times 16 = 48$ (credit hours assigned to the course multiplied by the number of weeks of semester) hours of actual teaching of the course in a semester. Laboratory Course (Practical) up to 03 hours duration conducted weekly, is assigned 1 CH.

Attendance Requirement

- Any Student having below than 75% attendance in lecture and practical will not be allowed for the Examination(s).

SEMESTER RULES AND REGULATIONS

- Concerned course teacher is directed to maintain the date wise online attendance regularly without delay.
- Online Attendance through Student Attendance Management System (SAMS) would be used for attendance record and number of lectures are to be presented by concerned teacher.
- The relevant HOD and the Dean will have an access of online attendance record by the faculty.
- Shortage of the students attendance is intimated to the students on time.
- Late attendance of the student may be considered as late attendance and 1/2 absent.

Rules for Passing an Examination

- The minimum number of marks required to pass the subject shall be 60% theory & in practical separately.
- In the MBA and M.Phil degree, the minimum number of marks required to pass the semester examinations shall be 2.5 GPA.
- The student shall be declared to have passed both the semester examination of a year, if he/she passes in all the subjects (each theory shall be considered as separate subject) and secure required aggregate marks.
- A student failing in all / some subjects of an examination shall be declared FAIL in the examination. Hence he / she shall be allowed to re-appear in the failing paper(s) in the next examination.

Award of Final Degree Certificate

- A student can be awarded a degree certificate of his/her discipline in which he/she has got admission if his/her overall minimum CGPAs for BS, BBA, MBA and MS/M.Phil secured 2.5.



SEMESTER RULES AND REGULATIONS

SEMESTER PROMOTION POLICY •

Student can be promoted to the next semester subject to the following conditions:

1st Semester	GPA 2	Student will be promoted to the next semester
	Minimum GPA 1.75 but not less than 1.5	Student can be promoted to 2 nd Semester but will be on probation and warning to be issued to improve his/her grades.
	If GPA Less than 1.5	Student will not be promoted and need to apply for fresh.
2nd Semester	CGPA 2	Student will be promoted to the next semester
	Minimum CGPA 1.75	Student can be promoted but will remain on probation and need to improve the grades (upto CGPA 2) whenever exam takes place.
	If CGPA less than 1.75	Student will be promoted to 3 rd Semester and he/she may continue studies with the preceding batch.
3rd Semester	Minimum CGPA 2	i. If student done not maintain CGPA 2 in 3 rd Semester and he/she shall not be promoted but be given hence to improve the grades in relevant subjects of previous semester.
	If CGPA less than 2	ii. This will be treated last chance for students to maintain CGPA 2 for promotion to the next semester. If not, such student may continue studies with the preceding batch.
4th Semester		i. Students have to maintain their CGPA minimum 2 continuously upto 8th Semester. ii. Otherwise will not be promoted to the next higher semester.

Note: Examination Fee to improve the course will be Rs. 2000/-

SEMESTER RULES AND REGULATIONS

DISTRIBUTION OF MARKS

The distribution of marks for each theory and practical course in semester shall be as follows

The distribution of marks for each theory		Lab work & Viva Voce
Sessional Work	30%	100 Marks
Midterm Test	30%	
Final Test	40%	
Total	100%	

In case a student joins a course after it has started, he/she will be responsible for any missed quizzes, assignments and lectures. The marks in missed quizzes etc, will be considered zero while make-up tests, assignments, projects and labs can be arranged in consultation with the teacher/ Head of Department

STUDENT EVALUATION AND GRADING

The Students' performance is evaluated through a system of testing for which at the end of the semester, students are tested by conducting a number of class tests, series of quizzes, class discussion, assignment, presentation, research reports (if any), and also conduct of midterm and final examinations. By considering all these components, the final certificate/degree is to be awarded to the student

The following grading system have been implemented at the various categories of the scheme of studies.



SEMESTER RULES AND REGULATIONS

1. Grading Plan of BBA, BS, MBA, MS & M.Phil Programs:

LETTERS VALUE	NUMERICAL MARKS	GRADE POINT
A	87 - 100	4.0
B	72-86	3 to 3.9
C	60- 71	2 to 2.9
F	Below - 60	0

2. G.P.A: The Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA) of each student shall be determined as under:

GRADE 'C' MARKS 60 TO 71:		GRADE 'B' MARKS 72 TO 86:	
Marks	GP	Marks	GP
60.0	2.0	72.0	3.0
61.5	2.1	73.5	3.1
63.0	2.2	75.0	3.2
64.5	2.3	76.5	3.3
66.0	2.5	78.0	3.4
67.5	2.6	79.5	3.5
69.0	2.7	81.0	3.6
70.5	2.8	82.5	3.7
		84.0	3.8
		85.5	3.9
Grade 'A' Marks 87 to 100:			
87 to 100		4.0	

SEMESTER RULES AND REGULATIONS

Computation of Semester Grade Point Average (GPA) & Cumulative Grade Point Average (CGPA)
Semester Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA) will be calculated using the following relationship:

$$\text{GPA} = \frac{\text{Sum of overall Courses in a Semester (Course Credit Hours} \times \text{Grade Point Earned)}}{\text{Total Credit Hours}}$$

PROCEDURE FOR CALCULATION:

COURSE(S)	CREDIT HOURS	MARKS OBTAINED	GRADE	GRADE POINT	QUALITY POINT (QP)
Mathematics	3	68	C	2.6	3x2.6=7.8
English	3	72	B	3	3x3=9
Physics	3	75	B	3.2	3x3.2=9.6
Islamiat	2	80	B	3.5	2x3.5=7
Computer	3	87	A	4	3x4 =12
TOTAL	14				45.4

GPA FORMULA:

$$\text{GPA} = \frac{\text{(Sum of all Quality Points Obtained(Q.P))}}{\text{(Sum of Credit Hours of all the Course Offered)}} \rightarrow \text{GPA} = \frac{45.4}{14} \rightarrow \text{GPA} = 3.24$$

CGPA FORMULA:

$$\text{CGPA} = \frac{\text{(Sum of all Grade Points Average Obtained)}}{\text{(Nos.of Semester)}}$$



SEMESTER RULES AND REGULATIONS

RE-TOTALING OF MARKS

Rechecking will mean re-totaling of marks and checking for unmarked questions (if so left without marking). Re-totaling of marks is allowed if the candidate submits an application to the Controller of Examinations, through the Director/Chairman of the concerned department within two weeks' time from the date of announcement of the result on payment of prescribed fee Rs.500/-, in a bench for each page.

MISTAKE/OMISSION

The University reserves the right to correct any error, mistake or omission in the results or certificates etc. at any time upon verification of the record.

MODIFICATION OF REGULATION

University reserves the right to modify the regulations from time to time as may be felt appropriate and guidelines from HEC or other governing bodies.

REPEATING COURSES

1. Whenever a student fails or gets a 'C' or lower grade, he/she can reappear or improve his/her GPA at the immediate next session in the respective semester(s) when the examination for that course(s) is conducted.
2. A student is allowed only one chance to improve his/her grades in a course(s) of a previous semester.
3. A student who has appeared in the final Master's degree examination and is placed in 'C' grade may be allowed one more chance to improve his/her GPA of the final year only at the immediate next session in the respective semester when the examination for that course(s) is conducted.
4. If a student Absents himself/herself in a mid-term/final semester examination for any reasons, no separate examination will be held for him/her, during that semester. He/she can appear at the immediate next session in the respective semester when the examination for that course(s) is conducted or he/she will attempt all questions in final examination.

HOSTEL (BOYS/GIRLS) RULES & REGULATIONS

Students are strictly prohibited in:

1. Engaging in any immoral or agitational and violent activities or creating nuisance or disturbing the peace and tranquility on the campus.
2. Keeping electric appliances such as refrigerators/air conditioners T.V., oven, burners and heaters etc.
3. Keeping and using medicines or other intoxicants except drugs prescribed by authorized medical expert on account of illness.
4. Keeping unauthorized persons in the room.
5. Subletting the allotted room or any other room lying vacant.
6. Nonpayment of Hostel dues during the quarter of the year for which allotment was given in the Hostel
7. Parking cars or other vehicles in places other than the designated parking lot.
8. Inviting visitors in the Hostel rooms.
9. Causing willful damage or causing damage, acts of vandalism, removing or damaging Hostel / University property.
10. Barricading stairs, corridors, gates, and other areas in the Hostel.
11. Staging sit-in, Lockup, occupying Hostel/ warden / administration offices.
12. Hostel fee will be charged annually.



HOSTEL (BOYS/GIRLS) RULES & REGULATIONS

13. Pasting of posters / chalking on Hostels / campus buildings / premises/ compound-walls or any portion thereof.
14. Inciting parochial, linguistic, sectarian / religious / feelings among Hostel residents.
15. Staying away from the Hostel premises after 10.00 pm for boys, 09:00 pm for girls and before call for Fajar prayer or for longer periods without prior permission from higher authorities. (Applies to boys / girls hostel only).
16. Late comers or early deportees would be required to sign in a register at the Reception, stating valid reasons for late coming or early departure.
17. The Hostel authorities reserve the right to search the personal belongings and baggage of residents at the time of entering the Hostel or while residing in the allotted room.
18. Cooking in the Hostel rooms is strictly prohibited.
19. No visitor shall be allowed to meet the residents of Hostels before 7:00a.m. and after 8:00p.m. Parents shall have to provide CNIC and record his/her name and address and signature and time of arrival and departure in the register kept at reception.
20. In any emergency or departing from hostel, hostler shall have to get gatepass from hostel warden.

FACILITIES OFFERED

SCHOLARSHIP

Financial aid in the form of limited number of scholarships, bursaries and free-ships are offered to deserving students on poverty/merit basis.

STUDENT FACILITATION CENTER

Students are mostly provided with one window operation facilities. The students advising center assist and guide the students in their growth and development by constituting meaningful curricula and co-curricular activities which are compatible with their practical life goals.

The admission and academic office facilitate the students in admission and academic related matters.

The exam office facilitate in exam related matters.

The Students Finance Aid office help and facilitate students in scholarship related matters.



FACILITIES OFFERED

CENTRAL LIBRARY

Library consists of modern digital facilities. Library provides the study space and online / offline books are available for all disciplines for students of university. SBBU library is well furnished having 15,000 collections of books, journals on various subjects including research room and other reference rooms with seating capacity of 300 students.

INFORMATION TECHNOLOGY CENTRE (ITC)

IT Centre at SBBU SBA is to meet the IT needs of the university and provide state of the art IT services to ensure smooth functioning of the university. A solution is a particular type of mixture e.g. software, hardware, network & other latest technologies. ITC is having qualified, skilled & experienced staff.

FREE WI-FI

The University is well-equipped with state of art IT-Facilities; all class- rooms, corridors and public areas are provided free wifi accessibility round the clock, to all the faculty, staff & students.

Central Library



IT Center



FACILITIES OFFERED

TRANSPORT FACILITIES

Transport facilities are very limited and the transport section is responsible for execution and managing the directions, and coordination of all transportation matters. This includes Time schedules & routes, and making sure that drivers are aware of their duties and traffic laws.

COMPUTING & OTHER SCIENCE LABS FACILITIES

University has established a fully equipped with the latest and state of art computer laboratories including internet facility. The main functions of the computer labs are:

1. To impart instructions and trainings to the under-graduate students in learning the use of computer.
2. To provide facility for teaching and research staff to use the day to day systems for research and development.
3. To conduct the practical of computer oriented subjects of all discipline of the university.



FACILITIES OFFERED

SPORTS FACILITIES

There is a well-established sport complex fully equipped with all the sports goods to provide a healthy entertainment to the students of this University. Students do daily practice of all sorts of sports and indoor and outdoor. Moreover sports events like sports galas and festivals are arranged from time to time.

CAFETERIA

A Cafeteria is actually one of the most frequented places in a university. It serves not only as an eatery but also as a place where students come to relax, interact, socialize and rejuvenate, hence the cafeterias truly work as refreshment centers. So, Shaheed Benazir Bhutto University facilitates the students with a well-furnished, well equipped, clean and properly sanitized cafeteria, where the edibles are served to the students on affordable prices while hygiene and cleanliness are always monitored.



Cricket Ground



DMS Canteen

FACILITIES OFFERED

FM RADIO

SBBU have strong belief in effective communication with all the stake hold ers. In this context the university has launched the FM Radio Facility to all students for learning. Students under the guidance of seniors, broadcast the programs and lectures on different subjects frequently.

VIDEO CONFERENCE FACILITIES

Video Conference room has been established in the university at ITC in order to have better communication with the global community via video meetings, webinars etc. to be arranged by the relavent department through the permission of Dean concerned.

BOYS HOSTEL

The newly built boys' hostel has a capacity to house a good number of students along with all the necessary required facilities are available. The priority is given only to those students who are from far-flung areas and out of bus route.



Visitors Hostel



Boys Hostel



FACILITIES OFFERED

GIRLS HOSTEL

For girls who are coming from remote areas with no bus services are offered to have a very comfortable environment in a separate Girls hostel with all basic facilities, privacy and security.

DISPENSARY

Dispensary is fully equipped and functional with three (2 male and 01 female) doctors available along with all basic needs and medicines.

SECURITY

Proper security mechanism has been maintained to safeguard human and physical resources of the university. Security System is monitored by the following four layers.

1. Security Guards.
2. Camera (All Movements in the campus are recorded
3. Walk through gate /Scanning gates
4. Siren

All are being monitored & recorded round the clock.

Girls Hostel



Dispensary





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