



## **Policy for Transferring/Sharing Credit Hours from Any Other University to SBBU.**

Students from other HEC approved university may apply for migration to this university in the same programs, in accordance with University's Migration Rules. Following conditions shall govern transfer of subjects (credits) to the university for subjects studied elsewhere. Subjects that do not satisfy these conditions shall not be transferred nor given any credit.

## **Credit Transfer Policy for MS/M.Phil. Program**

- i. The university/college/institute, from which the student request for migration should be well known, recognized by HEC and has respectable standing/ranking.
- ii. The course must correspond to a course offered by SBBU or be deemed equivalent in depth and Intensity.
- iii. The accumulative credits accepted for transfer in any program should not exceed one-half (50%) of the total credits required to complete that particular program, in any case.
- iv. The applicant must have COPA of at least 3.00 or above for MS/M. Phil. Program.
- v. The credits transferred are counted towards degree requirements of a participant However, GPA of transferred credits will not be counted towards the calculation of CGPA, and that only 'Transferred' will be written against those courses whose transfer of credits was allowed by the respective Dean.
- vi. The participant will have to cover the entire deficient course(s) (if any) within the stipulated time for the completion of his/her degree.
- vii. The applicant desiring credit hours transfer will submit an application form accompanied by copies of all previous transcripts, course outlines, his/her latest photograph, duly verified by the Registrar/Principal/Chairperson/Head of the institution in which he/she is currently enrolled.
- viii. SBBU authorities reserve the right to reject cases without assigning any reason.

## **Credit Transfer Policy for PhD Program**

- i. On the recommendations of the concerned Dean, the Rector may allow to transfer maximum of two courses of PhD to complete that program at SBBU. The Academic Council is authorized to transfer more than the aforesaid limit on exceptional grounds/cases examining the merit and genuineness of the case on the recommendations of the concerned Dean.
- ii. On the recommendations of concerned Dean/ASRAB, the Academic Council may allow any



## **Shaheed Benazir Bhutto University, Shaheed Benazirabad.**

Knowledge - Commitment – Leadership

---

student, who has completed course work of PhD in any other HEC approved university, for transfer of credit hours. Such candidates should at least have CGPA of 3.00 and must have taken almost same courses or courses which can be substituted provided that such credit hours are not less than the B grade, in each course under consideration for transfer.

- iii. The Scholar will be charged with half of the total fee of course work in addition to prescribed dissertation/thesis fee.
- iv. The Scholar has to fulfill residency requirement of one year after the transfer of credit hours at SBBU, even if the research work is at its final stage. Otherwise, normal duration of the program will have to follow for completion of degree.